



Gardner Municipal Airport

MEETING MINUTES

GARDNER AIRPORT COMMISSION

Gardner Municipal Airport
Gardner, Massachusetts

March 29, 2016

Attendance:

Commission Members: Ken Bonk, Chairman
Phil Morrissey
Jim Morrissey
John Lavoie
Andy Guertin

Other: Stu Moncrieff, Gale Associates, Inc.

The meeting was called to order by Mr. Bonk at 6:30 P.M. Five (5) members of the Commission were in attendance, constituting a quorum.

Items Discussed:

This meeting was scheduled as a design review meeting for the Snow Removal Equipment (SRE) project.

Mr. Moncrieff distributed further information from Freightliner and reviewed some upgrades suggested by a vendor. The changes include the following:

- Engine: 330 HP, 1,000 lb-ft torque
- Axles: 16,000-lb front (retain 23,000-lb rear)
- Suspension: 16,000-lb front, 26,000-lb rear
- Frame: 120,000 ksi upgrade
- Add heated windshield
- Add 3-battery configuration
- Remove front tow hooks

Mr. Moncrieff distributed updated project Specification sections M-002 (Dump Truck) and M-003 (Fixed Angle Plow) for further review by the Commission. It was requested that any further review or comments be provided to Gale Associates by the end of the week.

Mr. Moncrieff indicated that the project would be advertised on April 4, 2016, with a bid opening on April 27, 2016 at 10:30 A.M. The bid opening will be held at the City Purchasing Department.

Mr. Moncrieff presented the SRE project contracts, in the amount of \$19,550.00. This was with the scope of services as reviewed at the March 22 meeting. **Motion by Mr. Jim Morrissey,**

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seconded by Mr. Andy Guertin, to approve the contract between Gale Associates, Inc. and the Gardner Airport Commission, in the amount of \$19,550.00. Motion passed unanimously.

The meeting was concluded at 7:10 P.M.